

# GIMINGHAM PARISH COUNCIL

## Ordinary Parish Council Meeting

Monday **17th July 2023**

@ GIMINGHAM VILLAGE HALL – 7.30pm

You are summoned to the above meeting  
PUBLIC AND PRESS ARE WELCOME TO ATTEND  
Apologies to the Clerk in advance of the meeting

Signed: \_\_\_\_\_ 11th July 2023  
Elaine Pugh Clerk to Council,  
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF  
Telephone: 01692 402998 email: Clerk.Gimmingham@gmail.com

## AGENDA

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To appoint a Vice-Chairman for 2023-2024 and receive declaration of acceptance of office
3. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations
4. To confirm receipt of the Annual Parish Minutes - 10th May 2023
5. To approve Annual Parish Council Minutes - 10<sup>th</sup> May 2023
6. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)
7. To review and consider Planning if received

23/1040	Rose Cottage, Mill St	Demolition of existing car port and erection of first floor rear ext - No comments received
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8. **Matters Arising and Monthly updates and for information only:**

8.1 SAM 2 - review of statistics

8.2 Caretaker additional jobs

Clearance of weeds and grass at Clubhouse/entrance and car park	Completed
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8.3 Gimmingham Village sign - sourcing alternative supplier

8.4 Registration of Village Hall in alignment with Charity Registration Document - work in progress

8.5 Movement of clothes bank - Moved

8.6 Upgrade of website - being actioned for legal compliance

8.7 Highways

EN1-61791-D6G5F9 - Cleaning of drains lower end	
Pot holes Trunch Road 900223784 - with Rangers	
Maintenance of village drains - emails sent to Mr Bygraves, Ed Maxfield and Duncan Baker MP with map of drains.	

8.8 Costs for agricultural allotments

8.9 Replacement item of play equipment for children's play equipment

9. To consider and review correspondence
10. To consider Financial Matters
  - 10.1 To receive bank reconciliation and note receipts and review reserves
  - 10.2 To agree payment schedule and approve payments
11. To review the provision of grass cutting on playing field
  - 11.1 To receive risk assessment
  - 11.2 To consider grass cutting for 2023-2024 and allocate additional expenditure
  - 11.3 To consider provision of a mole contractor for the playing field on a regular basis
  - 11.4 To consider a specification and agree tender process for 2024-2025 season together with cutting regime and ancillary areas
12. To consider and agree the future use of Gimingham Clubhouse
13. To Receive Reports from Councillors and items for the next Agenda
14. To confirm date of the next Meeting  
Gimingham Ordinary Parish Council Meeting -  
Monday 18th September 2023 - Gimingham Village Hall @ 7.30pm

## **GIMINGHAM PARISH COUNCIL - CORRESPONDENCE**

**Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices and correspondence - JULY 2023**

Resident re complaint with condition of car park/entrance & field	Resolved
NCC - Ed Maxfield's County Councillor report	Circulated
NCC - Parish Partnership Scheme	
NNDC - Defib funding	
NCC - Highways - drains	Circulated
Duncan Baker MP - drainage (case reference DB33878)	Circulate
NPTS - thank you for re-subscription	Noted
Allotment - leaseholder - release of 1 acre agricultural	Noted

## **SCHEDULE OF PAYMENTS**

**Less cheques to be paid**

<b>Payee</b>	<b>Amount</b>
NEPC – grass cutting 2 cuts-paid By direct transfer agreed by PC	£300
Elaine Pugh – June	232.85
HMRC – June	12.20
Elaine Pugh – July	239.70
HMRC - July	12.20
Mr W R Myhill – Radiators Village Hall	1,797.84
NEPC – grass cutting – 2 cuts	£300