

GIMINGHAM PARISH COUNCIL

ORDINARY MEETING

Elaine Pugh - Clerk to Council

Minutes of the Ordinary Parish Council Meeting

Monday 10th October 2022 - 7.30pm at Gimingham Village Hall

Present: Alan Gotts, Colin Hart and Dan Gotts

Others: Ed Maxfield - partial and 2 members of the public

As the Chair and Vice Chair had sent their apologies it was resolved that Dan Gotts be Chair to the meeting.

1. **To consider apologies for absence**
Ady Phillips (Chair) and Colin Page (Vice Chair) had sent their apologies - these were accepted by the Council.
2. **To approve the Ordinary Parish Council Minutes 17th July 2022**
It was resolved that these be approved and signed by the Chair.
3. **To receive declarations of interest in items on the Agenda and Pecuniary interest forms to be approved if necessary**
There were none received. It was noted that dispensation relating to the Village Hall had been previously granted to Colin Hart for a four year period.
4. **Resolution to adjourn the meeting for public participation - North Norfolk District and County Councillor Reports.**
Resolved to open the meeting to the public
Ed Maxfield, NCC - highlighted his written report and informed that there was money available for improvements to bus services. Discussion took place on the deterioration especially in Gimingham to the bus service and the non-linking of service provision. A number of bus routes are heavily subsidised and there are issues with people not using services.

A member of the public highlighted their thoughts on the pedestrian refuge and whether this was really viable in light of the need for specific passing distances.

A request that the Council replaces the OXO unit which was removed. This would be an Agenda item for further discussion. Agenda

The SAM2 battery and should this be charged in the Village Hall? This would be reviewed at the next meeting. Agenda

The branches left behind after the work to The Grove had been removed by a member of the public. The Council thanked them for their voluntary work.

What would be happening with the Football Clubhouse? It was clearly explained that the Council had explored a number of avenues which had not been successful. If anyone has ideas of what it could be utilised for the Council would be pleased to receive them.

5. **To receive information on ownership of Gimingham Village Hall**
The Clerk informed that during funding applications the Council were referred back to the Governing Document held by the Charity Commission. Upon detailed investigation and guidance from Community Action Norfolk (CAN) it was realised and understood that the Village Hall was held only by the Parish Council as Custodian Trustees. The Village Hall was not owned by the Parish Council - it was owned by the Trustees. This anomaly had been ongoing for many years and understandably all members were astounded by this news. Three members of the Parish Council could be appointed as Trustees of the Village Hall. The documents held by the Charity Commission had been circulated and copies provided at the meeting.
Due to this legality the Parish Council could not insure the Village Hall as it had no financial interest to do so and had been removed from the list of assets.

A meeting was to be held with the Village Hall members to inform them of the recent information. It was hoped that they would continue as Trustees. The Hall were seeking guidance from CAN on this matter.

There was a question and answer session between the public present and the Council.

In light of the above the Council was asked if it could donate a regular amount to the Village Hall for Insurance costs and maintain the grass external to the Hall.

Members indicated that there should be no difficulty with these requests and they would be part of the November Agenda.

Resolved to close the meeting to the public.

6. **Monthly updates and for information only:**
- 6.1 **SAM 2 - review of statistics** - Colin Hart
Due to illness and vacation the information had not been downloaded.
 - 6.2 **Bottle bank** - income received £204.93
A cheque in the amount of £72.50 had been written which represented 50% of the income less costs charged for emptying.
 - 6.3 **Caretaker additional jobs** - Reseed - grass around the Pound
 - 6.4 **Playing field** - OXO unit at playing field - removed and possible replacement to be sourced.
 - 6.5 **Village sign** - scheduled for removal in autumn for refurbishment
 - 6.6 **Works to base of village sign** - this work had been completed as yet no invoice had been received.
 - 6.7 **Application for clothes bank made to NNDC** - this had been received and the paper bank needed to be removed. EP
 - 6.8 **Asset register** - updated information to be placed on insurance policy and Gimingham Village Hall removed as Parish Council Asset
The Clerk informed that the insurance had been renewed after lengthy discussions with the Underwriters. The Football Clubhouse is not insured.

Highways

- 6.9 **Village drainage** - site meeting held with Grahame Bygrave, Ed Maxfield and Council members - response received and circulated. The drains had been cleared and remedial works were also booked in to be completed by Highways.
- 6.10 **Creation of pedestrian lining refuge along Church Street/Mill Road**
Report from Network Safety - forwarded to NCC. The Clerk would ask Ed Maxfield to put this forward as a Scheme for the Road Safety Network Funding. EP

7. To review and consider Planning if received

22/1954	Annexe, Hollies Farm, Back Southrepps Road	Erection of single-storey side ext and porch	No objections
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8. To consider and review correspondence

SAAA - 2022 Opt out arrangement for Audit/AGAR	Noted
Acknowledgement of Community Ownership Fund for Village Hall	Noted
Allotments - Flytipping	Circulated
Acorn - valuation of Village Hall	Circulated
Ed Maxfield - August report	Circulated
Highways - report on drainage	Circulated
Play Inspection report	Circulated
Community Action Norfolk - re village hall	Circulated
NCC Highways Inspection	Noted
Norfolk Police - Community Snapshot	Noted

9. To consider Financial Matters

9.1 To agree and sign for online banking access

The form was authorised and signed by the appropriate signatories. EP

9.2 To approve payments

Payee	Amount
HMRC	75.40
Kevin Richardson	400.00
Elaine Pugh	538.71
Play Inspection	87.00
Gary Cheney (caretaking)	292.50
AJ Gallagher - excludes Football Clubhouse	1,376.33
Gimingham V.Hall recycle	72.50
Countrystyle Recycling	12.60
Total cheques to be paid	2,855.04

Resolved to pay enbloc

10. To Receive Reports from Councillors and items for the next Parish Council Agenda - there were none forthcoming

11. To confirm date of the next Meeting

**Gimingham Ordinary Parish Council Meeting -
Monday 21st November 2022 - Gimingham Village Hall @ 7.30pm**

There being no further business the meeting concluded at 8.40pm