

GIMINGHAM ANNUAL PARISH MEETING

Elaine Pugh - Clerk to Council

Minutes of the Annual Parish Council Meeting

Monday 16th May 2022 - 7.30pm at Gimingham Village Hall

Ady Phillips - Chaired the Meeting

Others in attendance 6 members of the Public

1. Chair's Review/Report for the year 2021-2022

Welcome to the 2022 Annual Parish Meeting

I would like to thank my fellow Councillors and the Clerk for all their valuable assistance over the last year and their support.

Extended thanks are given to the team who manage the SAM2 speed unit and for charging this and moving it around on a regular basis.

We have started to download and analyse the data from the SAM2 unit and this information is available on the website if anyone wishes to view it. This highlights that although on occasion there is a speeding problem - overall the majority of drivers' adhere to the speed limit. This is not what we were expecting.

Allotments are all fully let, playing field hedges have been cut, play equipment repairs and general grass cutting have been maintained and we thank Mick and Gary our combination of caretakers for all the work they do within the Parish to keep it neat and tidy. We also had a survey of the trees at the Grove undertaken and the required steps actioned.

Remedial works to the Pound which is a listed structure were also identified and works completed.

We have instructed a Quantity Surveyor to help us with the identification of works required for the current Village Hall floor. This has taken a great deal of time due to the complexities of the structure and assessing what actually needs to be done. We approached numerous companies however, many were unable or unwilling to assist the Council in this matter or their costs were far too high.

We are also investigating a way forward for Gimingham Clubhouse however, this is currently in the longer plan. We managed to install the post at the front of the Clubhouse car park.

We received a presentation from County Broadband with a view to improving broadband within the village and they are anticipating a good response in order to take the project further.

We are investigating the possibility of installing white defined pedestrian refuge areas for people to utilise and walk along without fear of being run over at zones through the centre of the village.

As always we thank the Village Hall Committee who work tirelessly to manage this community building. Defibrillator pads have also been purchased to ensure that the unit is fit for use.

We will be making a donation towards the Queen's Platinum Jubilee Event and we hope that all residents will enjoy this social activity.

Potholes and drains are continually reported and anyone can now report these directly via the NCC website. They are then able to track the progress of work.

Donations/payments have been made to:

Gimingham PCC (Church) £600 (upkeep for the grass cutting)
Gimingham Village Hall £112 (50% of glass recycling)

2. To agree Annual Parish Minutes 17th May 2021

It was resolved that these be approved.

3. To receive Annual Reports from Local organisations

GIMINGHAM CHURCH - Colin Page

Following the lifting of COVID restrictions regular services have recommenced in the group. However, with the fall in congregation numbers across the group it became apparent that individual weekly services in all the churches were no longer viable. Gimingham has only four people attending on a regular basis.

The solution to this problem has been to hold a weekly communion service for the group in a different location each week thus allowing all the churches to remain open for worship. Inevitably these services are centering on the larger parishes with only occasional services at Gimingham and the other smaller parishes.

We will still hold some village services for example at the end of a fundraising event or at Christmas and of course the church remains available for wedding and funerals.

The fact that we can now fund raise again means that the financial position is less perilous than last year; although there are still questions about the long term viability of the church.

As always we are grateful for the council's financial assistance with the grass cutting.

A flower festival is planned for August and we hope the popular tree festival at Christmas.

GIMINGHAM VILLAGE HALL - Colin Hart

The village hall funds are extremely healthy however it is not receiving the same income as pre-Covid. As fewer activities are being held the expenditure is lower. The hall is at the current time not being promoted due to remedial works which will be happening in the future. The committee meets as required and going forward it does need new committee members to raise its profile.

BINGO - read by the Clerk

We have got 18 bingos booked for this year from Feb. Amount raise since Sept 2021 until May 6th 2022 is £3,252.94 for different causes.

4. Floor open to Parishioners

Members of the public spoke about their disappointment that the grass on the playing field was long and had not been cut for approximately 23 days. The play area grass was also too long. This would be reviewed by the Council.

The double gates needed a padlock; (there had been two put onto the gates but they had been cut off). A new lock would be ordered.

The 30mph sign on Hall Road opposite the Football Clubhouse needed all the foliage removed. This would be found and the shrubbery removed.

Junctions at Church Street and Hall Road adjoining Southrepps Road needed the verges cutting down - these had already been reported. NCC informed they did not meet their criteria.

These points were noted and would be addressed.

There being no further business the meeting closed at 8.06pm and continued with the Annual Parish Council Meeting.

CHAIR

2023

GIMINGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Elaine Pugh - Clerk to Council

Minutes of the Annual Parish Council Meeting

Monday 16th May 2022 - following the Annual Parish Meeting
at Gimingham Village Hall

Present: Ady Phillips (Chair), Colin Page, Alan Gotts, Colin Hart and Daniel Gotts
Others: 2 members of the public

- 1. Election of Chair - (acceptance of Office to be signed)**
Resolved that Ady Phillips remain as Chair and the paperwork was completed.

1.1 Election of Vice Chair
Resolved that Colin Page remain as Vice Chair.
- 2. To receive declaration of interest in items on the Agenda and Pecuniary interest forms to be approved if necessary**
There were none received.
- 3. To consider apologies for absence**
There were no apologies all members were present.
- 4. To approve Ordinary Parish Council Minutes 25th April 2022**
These had been circulated and it was resolved that they be signed by the Chair.
- 5. Resolution to adjourn the meeting for public participation - Police, North Norfolk District and County Councillor Reports.**
Resolved to open the meeting to the public.

The Clerk read out Ed Maxfield's report regarding the proposed new Highways Improvements Scheme. This was discussed at length and could include the costs for the creation of the pedestrian white lining refuge.

Members of the public re-iterated that the grass at the playing field and play area needed cutting more frequently. It was explained that due to the Council endeavouring to save money that it would be cut on a 21day cycle. The contractor had informed that this would cause issues. The Clerk had spoken with the contractor on this matter.

The members agreed to re-instate the grass cutting to bi-monthly as the previous schedule.

Concerns were raised with the paintwork on the village sign - this was due to be removed in late summer ready for repainting at the contractor's workshop.

It was requested that the Parish Council's proposed works be placed onto the notice board so that applicants could review if they wished to apply to quote for them.

Concern was raised regarding the debris left in the Grove from the tree cutting; It was confirmed that this would be removed in due course.

Resolved to close the meeting to the public.

6. To review and consider Planning if received

No new planning had been received.

7. Monthly updates and for information only:

7.1 SAM 2 - review of statistics

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	50th PERCENTILE SPEED MPH	AVERAGE SPEED MPH	MAXIMUM SPEED MPH
Incoming/Pound	14.02.22	15.03.22	16,295	32.7	27.2	26.00	55
Incoming/Pound	16.3.22	24.03.21	7,211	30.8	36.06	22.60	55
Incoming/Home Farm Slaughter Road	24.03.22	21.04.22	6,475	30.2	24.4	22.80	60
Village Pond facing the village	21.04.22	14.05.22	13,583	31.6	26.4	25.40	55
TOTAL VEHICLES			43,564				

The speeds and volumes were noted and would be monitored.

7.2 Bottle bank and VAT - claims in place

7.3 Caretaker additional jobs

Reseed - grass around the Pound

Hall Road - remove foliage from 30mph sign - instructed and completed

- There was another 30mph sign in Hall Lane on the right hand side and this would be found and cleared. EP

7.4 Rubbish bin at playing field (black unit) - this had been emptied.

The ongoing problem with the bin was that it was not being emptied regularly although the dog bin was. The Clerk was asked to instruct NNDC to add this to the list if not already on the schedule. An additional charge would be made as appropriate. EP

7.5 Village Hall - schedule of works approved - quotations to be received.

It was noted that there was concern with the floor however, mitigating steps had been taken to reduce risk with the problem area locked and secured from the public. The Clerk would ask the Quantity Surveyor for guidance and report back. EP

7.6 Allotments - rubbish removed

Highways

7.7 Village drainage - Ed Maxfield - Clerk had written to Highways again to request dates for clearing. The Clerk would write again. EP

7.8 Potholes reported along Hall Road (2) photos supplied and foliage on verge by Pound and exiting Hall Road (photos supplied)

These two holes had been filled.

The foliage would be reported again. EP

7.9 Creation of pedestrian lining refuge along Church Street/Mill Road

Village Hall to the Pound on the right hand side towards the Southrepps Rd Old Cottage to just past the Bye and Pine Drift up to the bridge by the Mill The Clerk informed that along with Ed Maxfield this matter was being explored and could form part of the new Road Safety Community Fund.

8. To consider and review correspondence

Ed Maxfield - Road Safety Community Fund	Noted
Ed Maxfield - re pedestrian refuge	Noted
QS re - confirmation of tender documents	Noted

9. To agree works to base of village sign and appoint contractor

Members requested that additional prices be sought.

EP

10. **To consider Financial Matters**
- 10.1 **To approve Accounts for 2021-2022**
Resolved that these be approved and signed.
- 10.2 **To approve (AGAR) and Exemption Form for 2021-2022**
Resolved that bot be approved and signed.
An adjustment was agreed to the asset values going forward.
- 10.3 **To re-appoint Ros Calvert as Internal Auditor for 2022-2023**
Resolved that Ros Calvert be reappointed.
- 10.4 **To consider internal auditor report**
The report was noted and the matters raised would be addressed. Agenda
- 10.5 **To review risk assessment**
The risk assessment was reviewed and agreed.
- 10.6 **To review asset list**
The asset list was noted and amendments made. EP
- 10.7 **To approve payments**

Payee	Amount
Mr G Cheney (caretaking)	367.50
Elaine Pugh (Clerk)	290.50
HMRC	59.60
Jake Neale	210.00
NPTS	80.00
Countrystyle Recycling	16.20

Resolved to approve enbloc

11. **To review and approve the following procedures:**
- 11.1 **Financial Orders**
- 11.2 **Standing Orders**
- 11.3 **GDPR**

It was resolved to defer these to the June meeting.

12. **To Receive Reports from Councillors and items for the **June 2022** Agenda**

Potholes - School Lane at the bottom on the right hand side and further up on the left hand side and one where the Anglian Water patching took place. The Clerk would review and report. EP

There were no items for the next meeting.

13. **To confirm date of the next Meeting**
Gimingham Ordinary Parish Council Meeting -
Monday 13th June 2022 - Gimingham Village Hall @ 7.30pm

There being no further business the meeting was concluded at 9.25pm