

**GIMINGHAM PARISH
ANNUAL PARISH MEETING
Wednesday 10TH May 2023 @ 7.30pm
Southrepps Village Hall**

*To be followed by
GIMINGHAM ANNUAL PARISH COUNCIL MEETING*

PRESS AND PUBLIC ARE WELCOME

Signed: _____ **Date: 1st May 2023**

Adrian Phillips - Chair

c/o Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

Telephone: 01692 402998 email: Clerk.Gimmingham@gmail.com

AGENDA

1. Chair's Review/Report for the year 2022-2023
 2. To agree Annual Parish Minutes 16th May 2022
 3. To receive Annual Reports from Local organisations
 4. To receive proposals/ideas from the community for the future use of Gimmingham Football Club
 5. Floor open to Parishioners
-

GIMINGHAM PARISH COUNCIL
Annual Parish Council Meeting
Wednesday 10th May 2023
following the Annual Parish Meeting
@ SOUTHREPPS VILLAGE HALL

You are summoned to the above meeting
PUBLIC AND PRESS ARE WELCOME TO ATTEND

Apologies to the Clerk

Signed: _____ 1st May 2023

Elaine Pugh Clerk to Council,

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

Telephone: 01692 402998

email: Clerk.Gimingham@gmail.com

AGENDA

1. To Elect a Chairman for 2023-2024 and receive declaration of acceptance of office
2. To appoint a Vice-Chairman for 2023-2024 and receive declaration of acceptance of office
3. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
4. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s) for matters relating to the Village Hall
5. To approve Ordinary Parish Council Minutes 17th April 2023
6. To adopt the General Power of Competence (GPoC)
(7 vacancies - 5 Councillors 2/3rds Councillors and qualified Clerk)
7. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)
8. To review and consider Planning if received
9. Matters Arising and Monthly updates and for information only:
 - 9.1 SAM 2 - review of statistics
 - 9.2 Caretaker additional jobs

Foliage around Clubhouse and tidy up	Completed
Brambles rear of Grove	Completed
Foliage junction at Pound and Hall Lane	Completed
 - 9.3 Football Clubhouse
 - 9.4 Gimingham Parish Council Newsletter
 - 9.5 Gimingham Village sign - sourcing alternative supplier
 - 9.6 Registration of Village Hall in alignment with Charity Registration Document
 - 9.7 Movement of clothes bank - waiting response NNDC reference 766372
 - 9.8 Village Hall - purchase of radiators - informed

9.9 Highways

EN1-61791-D6G5F9 - Cleaning of drains lower end	
Pot holes Trunch Road 900223784 - with Rangers	

9.10 Grove - opening up for car park area

10. To consider and review correspondence

11. To consider Financial Matters

11.1 To receive bank reconciliation and note receipts and review reserves

11.2 To agree upgrade of website and to bring it up to compliance and website accessibility standards (cost circa £230)

11.3 To agree payment schedule and approve payments

12 Annual Governance and Accountability Return 2022-2023 (AGAR)

12.1 To receive the Accounts for 2022-2023 (circulated)

12.2 To receive and consider internal auditor's report for 2022-2023 (circulated)

12.3 To consider completion of Certificate of Exemption for 2022-2023 (circulated)

12.4 To consider and complete Section 1&2-Annual Return 2022-2023

12.5 To consider and review risk assessment

12.6 To consider and review asset list

12.7 To consider the re-appointment of internal auditor for 2023-2024

13. To review the provision of grass cutting on playing field and appoint contractor

14. To Receive Reports from Councillors and items for the next Agenda

15. To confirm date of the next Meeting

Gimingham Ordinary Parish Council Meeting -

Monday 10th June 2023 - Venue to be confirmed @ 7.30pm

GIMINGHAM PARISH COUNCIL - CORRESPONDENCE

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices and correspondence - **MAY 2022**

The Grove, Highways response	
NALC - Service Provision	
NCC - Highways re repair to Mundesley Road by bus stop	
Grass cutting contractor	

SCHEDULE OF PAYMENTS

Less cheques to be paid

	Payee	Amount
April	Countrystyle (April)	18.00
April	Mr Cheney (caretaker) (April)	231.00
	NPTS	80.00
	Elaine Pugh	307.23
	HMRC	21.40
	Ros Calvert	65.00