

# GIMINGHAM PARISH COUNCIL

## ORDINARY MEETING

Elaine Pugh - Clerk to Council

Minutes of the Ordinary Parish Council Meeting

Monday 17<sup>th</sup> July 2022 - 7.30pm at Gimingham Village Hall

**Present:** Ady Phillips (Chair), Colin Page (Vice Chair), Alan Gotts,  
Colin Hart and Dan Gotts

**Others:** No other attendees

1. **To consider apologies for absence**  
There were no apologies as all members were present.
2. **To approve the Ordinary Parish Council Minutes 13<sup>th</sup> June 2022**  
It was resolved that these be approved and signed by the Chair.
3. **To receive declarations of interest in items on the Agenda and Pecuniary interest forms to be approved if necessary.**  
There were none declared.
4. **Resolution to adjourn the meeting for public participation - North Norfolk District and County Councillor Reports.**  
It was resolved that this be deferred as required.
5. **To review and consider Planning if received**  
No new planning had been received.

6. **Monthly updates and for information only:**

6.1 **SAM 2 - review of statistics - Colin Hart**

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	50th PERCENTILE SPEED MPH	AVERAGE SPEED MPH	MAXIMUM SPEED MPH
Hillside House, Slaughter Rd	10.06.22	15.07.22	10,372	29.3	23.8	23.31	60

The SAM2 comparison sheet for the previous months was discussed. It was agreed that a schedule be prepared of the locations to be utilised for the future months. It was hoped that this would enable the Council to see a pattern in the volume and speeding of vehicles.

6.2 **Bottle bank and VAT**

The VAT had been repaid and confirmation waited as to the payment for the bottle bank reclaim. It was noted that currently the emptying was being charged at £15 per tonne and this would increase to £25 per tonne - pro rata. It maybe that the income derived from this source would be greatly reduced. This would be monitored and the outcome known at the end of the financial year.

6.3 **Caretaker additional jobs**

Reseed - grass around the Pound

6.4 **Playing field**

Entrance hedges to playing field cut back - completed  
OXO unit at playing field - it was agreed that this item should be removed on the grounds of health and safety and maintenance costs.

EP

- 6.5 Village sign** - scheduled for removal in autumn for refurbishment  
Highways
- 6.6 Village drainage** - Ed Maxfield - Zoom meeting held with Duncan Baker MP and Grahame Bygraves and the Clerk. A face to face meeting between Grahame Bygraves and the Council is due to be held on Thursday August 11<sup>th</sup> at 11.30am in Gimingham. All members were invited to attend and the Clerk will send a reminder. EP
- 6.7 Foliage exiting Hall Road and Church Street onto Southrepps Road - forwarded to Ed Maxfield** - 900209023 and 900309024 - this is on the maintenance rota and will be completed then. Members would monitor this. The visual splay exiting Church Street was impeded by a business placing a signage at the location. The Council would ask the caretaker to transfer this to be placed in front of the Pound. EP
- 6.8 Creation of pedestrian lining refuge along Church Street/Mill Road**  
The proposed placement of virtual walkways was discussed from the Village Hall to the Pound on the right hand side towards the Southrepps Rd Old Cottage to just past the Bye and Pine Drift up to the bridge by the Mill. A report had been received from the NCC Network Safety Team on the benefits of this scheme. Members discussed this at length and the Clerk was asked to put forward a proposed project to Ed Maxfield asking him to support this via funding with the Parish Partnership Scheme. EP

## **7. To consider and review correspondence**

Countrystyle recycling - increase in collection to £25 per tonne	Noted
Ed Maxfield/Network Safety - white line refuge	Circulated
NCC - overgrown Paston Way - 900209536	Reported
NCC - tree planting	Noted
NCC - Road Safety Community Fund - eligible safety measures	Noted
NCC - Consultation Sheringham Recycling Centre	Noted
Ed Maxfield/July Report	Circulated
NCC - Parish Partnership Schemes	Noted
Vattenfall - Community Benefit Fund	Circulated
NWT - Coastal Workshops	Circulated
Gallagher - restrictions re use of Village Hall - circulated	To action
The National Lottery Fund - feedback on proposal - Clerk responded and requested further advice	Circulated

- 8. To agree works to base of village sign and appoint contractor**  
Three verbal quotations had been received of £300 (A), £200(B) and £160 (C). It was resolved that the Council appoint contractor (C) at a cost of £160(C) to complete the works required. EP

## **9. To consider the next steps for Gimingham Village Hall replacement of Village Floor and other remedial works**

### **9.1 To agree restrictions of use of Village Hall by Gallagher Insurance and instruct Village Hall**

The Clerk reminded the Council of the requirement by the insurance company to restrict the use of the hall to reduced activities. All members resolved that there would be no further sports activities held at the hall until the remedial works were completed. The village hall committee had been informed. The Clerk would respond to the insurance company. EP

## 9.2 To agree funding steps towards the remedial works

The Clerk had applied to the Big Lottery Fund as an initial step to source funding however, the response was not straightforward. There were several recommendations of what needed to be done in order to progress further with the proposal. It was also outlined that the fund for the Queen's Platinum Jubilee would be open soon.

It was resolved one of the first steps would be for the Council to write to the village hall to request that they contribute significantly towards the remedial works from reserves. This funding could then be utilised to attract further monies from outside organisations. EP

In tandem with this there would be a survey sent out to residents to ascertain if they considered that this was the best use of the hall's funds; otherwise the hall would need to close permanently.

The other question which would be asked was their opinion/ thoughts on the Council selling the current hall and building a new hall. The replacement hall would be where the structure known as the "Clubhouse" is located and then, source additional funding for this initiative.

The Clerk would write a letter and circulate to members for their approval to be printed and distributed to residents by Councillors over the next month. EP

## 10. To consider Financial Matters

### 10.1 To agree quotation/payment to NGF for zip wire repairs (health and safety/emergency repairs)

A quotation had been received from NGF of £593.12 for the repair of the zip wire. As the item would have needed to have been temporarily de-commissioned the repair had been authorised as a health and safety/emergency repair.

### 10.2 To approve payments

Payee	Amount
NGF - zip wire repairs	593.12
Mr Kinder - caretaker	26.00
NNDC - dog/bin emptying	194.22
Elaine Pugh	225.25
HMRC	6.20
Mr Cheney - caretaker	232.50
Countrystyle Recycling	7.20

Resolved to pay enbloc

### 10.3 To review of Asset register and valuations

The members reviewed the insurance values on the asset list. It was resolved that the bus shelter at the Pound and the one near to the old Post Office both be increased to £15,000. The Clerk would inform the insurance company. EP

The reason for this is that re-build costs have increased.

**11. To Receive Reports from Councillors and items for the **September 2022** Agenda**

The Council were informed that the vicar had resigned and this was noted by members.

**12. To confirm date of the next Meeting**

**Gimingham Ordinary Parish Council Meeting -**

**Monday 19th September 2022 - Gimingham Village Hall @ 7.30pm**

There being no further business the meeting concluded at 8.50pm.

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**ADY PHILLIPS - CHAIR**

RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960)  
TO EXCLUDE MEMBERS OF THE PUBLIC for the purpose of confidential items:

**13. To address issues raised by internal auditor and take appropriate action**

**13.1 To review and increase Clerk/RFO salary and conditions**

The Clerk informed that a pay review had not taken place for 4 years and responsibilities had increased during that time.

The Clerk had also had passed her CiLCA. It was resolved that a pay increase be awarded and the Chair would write a letter of confirmation of the new rate of pay. AP