

GIMINGHAM PARISH COUNCIL

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

Minutes of the Ordinary Parish Council Meeting

Monday 22nd January 2024 – 7.30pm @ Gimingham Village Hall

Present: Daniel Gotts (Vice Chair), Jocelyn Pike and Alan Gotts

Others: Roy MacDonald - NNDC and 3 members of the public

The Chair - Ady Phillips had sent his apologies and Dan Gotts stood in as Chair

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Ady Phillips (Chair) - personal - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and authorise individual dispensations**
There were no interests declared or dispensations authorised.
- 3. To approve Ordinary Parish Council Minutes - 20th November 2023**
These had been circulated. It was resolved they be signed by the Chair.
- 4. To consider the co-option of new member**
The applicant was unable to attend the meeting and therefore, co-option did not take place.
- 5. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**
Resolved to open the meeting to the public.

The public requested a letter be sent to a local farmer to thank them for clearing the drains/gullies during the recent downpour.

The Clerk would organise this.

EP

The public asked questions in connection with the instruction of a solicitor to register the building and land of the village hall and what actions they were actually going to complete? The original conveyance lodged with the Charity Commission is the legal working document.

Discussion took place on this and a member of the Council re-iterated why they had sought personal legal free guidance on this matter. There appeared to be conflicting information/understanding as to ownership of the hall and this needed to be clearly explained and understood. They considered that the Council needed to ensure that the right legal decisions/processes were investigated for the future.

Since the legal conveyance had been sourced it had brought to light that the Village Hall is held by the Parish Council as the "Custodian Trustee". This means that the Village Hall is owned by the community and managed entirely by the Village Hall Trustees. Discussions held in November with the Solicitor were to ensure that everyone understood the situation. The Solicitor had suggested a number of changes to the conveyance which would benefit the Village Hall.

The Clerk read out the email received from the Solicitor. Discussion took place on the insurance of the building and it was outlined that once the conveyance had been found it alerted the Council that the insurance of the building was the responsibility of the Village Hall Trustees not Gimingham Parish Council.

There needed to be a member of the Council who would be the link between the Village Hall Trustees; Jocelyn Pike volunteered to facilitate this role.

Other comments received related to emptying of village bins, disposal of food items for birds on the playing field, pot holes along the Trunch Road by the Pound. The Clerk would report these again as the repairs were poor quality. EP

Clearing of the drainage system - the Clerk would write to Highways and ask them where the work took place. EP

Roy MacDonald - discussion took place on the pumping station which caused frequent issues and has been ongoing for a number of years. This matter was ongoing with Anglian Water.

Resolved to close the meeting to the public.

6. To review and consider Planning if received

23/2216	Sedum House, Sandpit Lane	Install of 9.35kw solar array	No comment
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7. Matters Arising and Monthly updates and for information only:

7.1 Caretaker additional jobs

Clearing of bus shelter at Pound - completed

Cutting of inside hedge at allotments - partially completed

7.2 Highways

Pot holes Trunch Road 900223784 - with Rangers	Repaired
FP7 - fallen tree - ENQ 900247688 and 9002250586	Waiting action
Maintenance of village drains - emails sent to Mr Bygraves, Ed Maxfield and Duncan Baker MP with map of drains.	Meeting to review scheme 23/1 @ 9am

7.3 Tree maintenance at the Grove - contractor reminded

The Clerk would remind the contractor again to complete the works quoted for. The Council did not want any further works/advice or surveys undertaken.

7.4 Clubhouse agreement Coastalmtastic

The Council were disappointed that this had not progressed albeit reminder letters and communications had been sent. There had been no response.

7.5 Fosters - guidance/advice - meeting held on 25th November 2023

The matter was ongoing and the Clerk would request a fixed price for this work. EP

7.6 SAM2 - movement

This was being moved and was currently near to the river and would then be placed at Slaughter Lane.

7.7 Bank signatories - completed

7.8 NCC Parish Partnership Scheme - bus shelter - completed outcome due in April/May 2024.

WORKS TO BE COMPLETED/outstanding

7.9 Play area - bench to be refurbished/varnished

New five aside nets

Removal of the dug out/brick shelter

8. To consider and review correspondence

Fosters - re conveyance of Village Hall and advice given	Circulated
NNDC - affordable housing crisis	Circulated
NCC - Closure of School Lane	Circulated
NNDC - SEND Events	Circulated
NCC - meeting for drainage feasibility	Circulated
NNDC - Clubhouse - rateable value	Circulated
Resident re co-option	Circulated

9. To consider Financial Matters

9.1 To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was noted and agreed.

9.2 To agree payment schedule and approve payments

Payee	Amount
J Middleton - hedge cutting	234.00
Southrepps Village Hall	48.00
Elaine Pugh	399.75
Gimingham PCC	600.00
HMRC	49.00

Resolved to pay enbloc.

10. To appoint a Legal Company to complete the title registration of Gimingham Village Hall with the Land Registry

The meeting was opened to the public.

It was resolved that the Clerk would contact Fosters to finalise a fixed price based on there being no changes to the conveyance document of the Village Hall. The work to be completed would be for the legal registration of the title deed of Gimingham Village Hall as the Parish Council as Custodian Trustees. There would be no change to the conveyance as agreed with the Village Hall Trustees.

EP

Resolved to close the meeting to the public.

11. To consider and review quotations received from suppliers for grass cutting contract 2024-2025

Three quotations had been received from local suppliers. A report had been supplied to Council members in advance of the meeting to enable a decision to be reached.

It was resolved that Secret Gardens be appointed for one year.

EP

12. To consider alternative utilisation of Gimingham Clubhouse

It was resolved that the Clerk contact a number of the original interested parties to ascertain if they were still interested in the unit.

The Clubhouse would also be re-advertised.

EP

13. **To Receive Reports from Councillors and items for the next Agenda**
To appoint Councillor to Village Hall Committee Agenda

14. **To confirm date of the next Meeting**
Gimingham Ordinary Parish Council Meeting -
Monday 19th February 2024 - Gimingham Village Hall @ 7.30pm

There being no further business the meeting concluded at 9.05pm

ADY PHILLIPS - CHAIR

19th February 2024