

# GIMINGHAM PARISH COUNCIL

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

## Minutes of the Ordinary Parish Council Meeting

Monday 15<sup>th</sup> April 2024 – 7.30pm @ Gimingham Village Hall

**Present:** Ady Phillips (Chair), Daniel Gotts (Vice Chair),  
Jocelyn Pike and Alistair Cargill  
**Others:** One member of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
Apologies were received by Alan Gotts - personal - these were accepted by the Council.
- 2. To receive declarations of pecuniary interests in Agenda items and authorise individual dispensations**  
There were none declared or requested.
- 3. To approve Ordinary Parish Council Minutes - 18<sup>th</sup> March 2024**  
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**  
*Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 10 minutes.*  
Resolved to open the meeting to the public:

**The member of the public** spoke about the grass cutting at the Village Hall and Hall Lane. The Clerk advised that the contractor had informed that the work had been completed however, this would be checked with them. The public were reminded that if there is an issue that it would be prudent to send an email to the Council which would expedite the work.

Resolved to close the meeting to the public.

### 5. To review and consider Planning if received

22/2401	Southern Hill Hospital	Ren of derelict building with 2 storey ext to house 34 patient rooms	Approved
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### 6. Matters Arising and Monthly updates and for information only:

- 6.1 Caretaker additional jobs** - verge Hall Road - this had been cut.  
The Clerk would liaise with the contractor on this matter together with the grass cutting at the Village Hall and the junction at Hall Road Southrepps Road. EP

#### 6.2 Highways

Pot holes along Trunch Road - email sent to Highways Engineer and Ed Maxfield - 900263215	Requested again. Identified and will resolve the repair
Drainage - Church Street - 900263226	Inspected and will resolve the problem

- 6.3 Village Hall and update on Land Registration** - waiting for Fosters to send their Terms of Reference to be signed

- 6.4 **SAM2** - movement - this would be transferred to another location.
- 6.5 **Southern Hill**  
Contact had been made with Southern Hill and the Council would invite them to attend a meeting. JP
- 6.6 **Gimingham Clubhouse** - rental agreement - Fosters had given a guide price of £625 to oversee the work.

**WORKS TO BE COMPLETED/outstanding**

- 6.7 **Play area** - bench to be refurbished/varnished - in progress  
Removal of the dug out/brick shelter
- 6.8 **NCC PP Scheme** - bus shelter at Mundesley Rd - furniture license applied for and this was required prior to installation.

**7. To consider, review and action correspondence**

Ed Maxfield - NCC - monthly report	Circulated
Proposal by MADRA Football Club	Circulated
NCC - clarification re field ownership	Circulated
NCC - Road Closure - Sunday 28 <sup>th</sup> April - Norfolk Marathon	Circulated
Environment Agency - works	Circulated
Subject Access Request - Clarification being sought - Clerk responding	WIP

**8. To consider Financial Matters**

- 8.1 **To receive bank reconciliation and note receipts and review reserves**  
The Clerk detailed the bank reconciliation and the Council noted receipts and reviewed reserves.
- 8.2 **To agree payment schedule and approve payments**

Payee	Amount
NPTS - subscription	90.00
Countrystyle	30.00
Secret Gardens – grass cutting	300.00

Resolved to pay enbloc.

- 9. **To agree and consider the application(s) received for the rental of Gimingham Clubhouse and take appropriate action.**  
Members discussed this at length and it was agreed that references will be taken up for both applicants prior to moving forward. In the interim period the unit would be re-advertised. EP/AP
- 10. **To consider, review and receive comments on Council procedures:**
  - 1. Standing Orders
  - 2. Financial Standing Orders

Members were reviewing the procedural documents.
- 11. **To Receive Reports from Councillors and items for the next Agenda**  
There were no items for the May Agenda.
- 12. **To confirm date of the next Meeting**  
Gimingham Annual Parish Meeting followed directly by the Gimingham Parish Council - Annual Meeting  
Tuesday 7th May 2024 - Gimingham Village Hall @ 7.30pm