

# GIMINGHAM PARISH COUNCIL

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

## Minutes of the Ordinary Parish Council Meeting

Monday 18<sup>th</sup> March 2024 – 7.30pm @ Gimingham Village Hall

**Present:** Daniel Gotts (Chair to meeting)  
Jocelyn Pike and Alan Gotts  
**Others:** 3 members of the public and Roy MacDonald - NNDC

Ady Phillips had sent his apologies - Daniel Gotts took up the position of Chair.
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- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
Apologies were received by Ady Phillips and Alistair Cargill - personal - these were accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and authorise individual dispensations**  
There were no interests declared or dispensations authorised.
- 3. To approve Ordinary Parish Council Minutes - 19<sup>th</sup> February 2024**  
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**  
*Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 10 minutes.*  
Resolved to open the meeting to the public.

**Roy MacDonald, NNDC** - informed on IB/24/0432 (Agenda item 5) and that this was a system which did not really involve the Planning Team and NNDC has no powers to stop this. The Clerk confirmed that parishioners had asked for guidance and advice and this had been given.

**A member of the public** reiterated again the issues with the pot holes and that they had not been done and neither had the drainage from the Pound down to the Village Hall; allegedly the drains are full of debris. The Clerk would report this again to Highways. EP

**A representative from MADRA** attended and gave an overview on the Bacton and Gimingham Football Club merger. MADRA is at capacity and they are seeking to start up youth teams and a female team at separate locations as there is not sufficient space at Knapton. They would be interested in taking over the playing field at Gimingham including the grass cutting. Funding is available from the Football Foundation and the Club would need to raise twenty five percent match funding for works to the Clubhouse. The parking facility would need to most probably be extended. Recently they have attained funding towards grass cutting equipment.

There was a short question and answer session and it was clarified that members of the Football Club also included residents from Gimmingham. A proposal would be forwarded to the Council.

**JGLS Catering** also confirmed their interest in the Clubhouse and would be prepared to rent the Clubhouse for a long period. They have various long term diverse catering contracts and an award winning business and are in talks to extend their current catering contracts. Currently they have 5 sites and are looking to condense them. They are searching for somewhere to store crockery and ancillary items together with 2 small trailers which would move as required. Loading and unloading would be during daylight hours and there would be no use of the site out of hours. The hours of use would be 9-5 and all functions are pre-booked. They would be prepared to install solar panels together with 4 cameras on the outside of the building and be willing to invest into the site. It was hoped that this would be a 10 year plan. They had received the draft rental agreement and just needed it to state a longer termination period together with the agreement on rent increases going forward together with permission to site to 2 small trailers.

A question and answer period took place.

Resolved to close the meeting to the public.

#### 5. To review and consider Planning if received

IB/24/0432	Pre-application	Hollies Farm - 5 caravans and 10 tent pitches	Circulated
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#### 6. Matters Arising and Monthly updates and for information only:

##### 6.1 Caretaker additional jobs

The verge in Hall Road needed to be cut.

EP

##### 6.2 Highways

Pot holes along Trunch Road - email sent to Highways Engineer and Ed Maxfield. This work had not been completed satisfactorily.

Target 6/3/24  
Clerk to write again.

##### 6.3 Village Hall and update on Land Registration

Fosters have been instructed in this matter and we are waiting on their formal documentation.

##### 6.4 SAM2 - movement - this would be moved from the Pound towards School Lane.

##### 6.5 Southern Hill - ongoing and they would be willing to engage with the Parish Council and it was hoped an invitation in the longer term would be agreed.

#### WORKS TO BE COMPLETED/outstanding

##### 6.6 Play area - bench to be refurbished/varnished - in progress. Removal of the dug out/brick shelter - review to be completed.

#### 7. To consider, review and action correspondence

NCC - confirmation of award for bus shelter via Partnership Scheme	Agenda
Public - request under FOI for information relating to MADRA	Completed*
JGLS Catering - response to Clubhouse letting agreement	Circulated
NNDC - advice regarding IB/20/0432	Noted
NNDC - Recycling costs - Commercial waste	Noted
Roy MacDonald - Monthly report	Circulated

\*The request had been acknowledged and responded to within the prescribed period and information sent.

8. **To consider Financial Matters**  
 8.1 **To receive bank reconciliation and note receipts and review reserves**  
 The Council noted receipts and reviewed reserves.  
 8.2 **To agree payment schedule and approve payments**

<b>Payee</b>	<b>Amount</b>
Secret Gardens	150.00
Elaine Pugh	237.44
HM Revenue & Customs	12.20

**Resolved to pay.**

9. **To consider and agree modification to the rental agreement for Gimingham Clubhouse**  
 The Clerk was requested to contact Fosters to attain a guide price for this work as members considered that a legal person needed to be involved in this. There needed to be clauses for breach of contract with noise, the unit was only to be used during business hours of 9-5pm, only 2 small trailers would be parked at the location. There also needed to be a probationary period together with a review of periodic rent reviews as agreed with the hirer. EP
10. **To formally agree to the terms of the NCC Parish Partnership Scheme - installation of bus shelter shelter at Mundesley Road by the Pound and sign documentation**  
 The Clerk informed that the Parish Council had been successful in its application for the purchase and installation of the new bus shelter. It was resolved to sign the paperwork and the Clerk would organise with the supplier and Highways for the project to commence. EP
11. **To consider and review Council procedures**  
 1. Standing Orders  
 2. Financial Standing Orders  
 These documents were circulated to members for their review and consideration.
12. **To Receive Reports from Councillors and items for the next Agenda Southern Hill liaison/communication**
13. **To confirm date of the next Meeting Gimingham Ordinary Parish Council Meeting - Monday 15th April 2024 - Gimingham Village Hall @ 7.30pm**

**There being no further business the meeting concluded at 8.45pm.**