

# GIMINGHAM PARISH COUNCIL

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

## Minutes of the Ordinary Parish Council Meeting

**Monday 19<sup>th</sup> February 2024 – 7.30pm @ Gimingham Village Hall**

**Present:** Ady Phillips - Chair, Daniel Gotts (Vice Chair),  
Jocelyn Pike and Alan Gotts

**Others:** 1 members of the public and 1 co-optee

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**

No apologies were required as all members were present.

2. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and authorise individual dispensations**

There were no interests declared or dispensations authorised

3. **To approve Ordinary Parish Council Minutes - 22<sup>nd</sup> January 2024**

It was discussed that an amendment needed to be made at Agenda item 5 to read:

“The Village Hall Committee agreed that using Fosters Solicitors was acceptable and didn’t feel they needed to go anywhere else”.

It was then resolved that the Minutes be signed by the Chair.

4. **To consider the co-option of new council member**

Alistair Cargill’s details had been circulated to members for their consideration and it was resolved that Alistair Cargill be co-opted onto the Council.

The Clerk would inform NNDC and the required paperwork would be signed. EP

5. **Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**

Resolved to open the meeting to the public.

Comments from the public covered village drainage, pot holes and molehills on the Playing field.

Resolved to close the meeting to the public.

6. **To review and consider Planning if received**

23/2322	Hall Farm Cottage, Hall Rd	Conv & ext outbuilding to annexe	Approved
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7. **Matters Arising and Monthly updates and for information only:**

7.1 **Caretaker additional jobs**

Cutting of inside hedge at allotments - completed

**7.2 Highways**

Pot holes along Trunch Road - email sent to Highways Engineer and Ed Maxfield	Rescheduled for: 6.03.24
School Lane - pot holes at bottom near drain	Ref 900255076 No action required
FP7 - fallen tree - ENQ 900247688 and 9002250586	Removed
Meeting with Highways design engineer for possible new scheme.	Meeting held 23/1 @ 9am-see report under Agenda item 12
Village drain clearance - email sent to Ed Maxfield and Highways Engineer	Reports received - circulated to members

**7.3 Tree maintenance at the Grove**

This work had now been completed and the invoice received for payment.

**7.4 Letter to thank member of public re clearance of drains in downpour - completed**

**7.5 SAM2 - movement**

The unit was currently outside Home Farm and will be moved in due course to the River.

**7.6 NCC Parish Partnership Scheme - bus shelter - completed outcome due in April/May 2024**

**WORKS TO BE COMPLETED/outstanding**

**7.7 Play area - bench to be refurbished/varnished  
Removal of the dug out/brick shelter**

**8. To consider and review correspondence**

NNDC - PositiviTea - 21 <sup>st</sup> March at NW Community Centre	Circulated
NNDC - Planning Roadshow - oversubscribed	Noted
NCC - Norfolk Minerals and Waste Local Plan - notification of submission	Circulated
NCC - report on clearance of drains	Circulated
Ed Maxfield - Rural Business Awards	Circulated
Knapton resident re MADRA Concerns	Circulated
NCC - School Lane - 900255076 - could not find the problem	Noted
Fosters Solicitors - Land Registration of Gimingham Village Hall	Agenda 10
Ed Maxfield - County Councillor's Report 2024	Noted
NNDC - Notice of Completion of a Non-Domestic Property For Business Rates valuation purposes	Noted

**9. To consider Financial Matters**

**9.1 To receive bank reconciliation and note receipts and review reserves**

The Clerk detailed the information and receipts and reserves were noted by members.

**9.2 To agree payment schedule and approve payments**

Payee	Amount
HM Revenue & Customs	3.00
Elaine Pugh	202.05
Mick Kinder - caretaking	470.50
Richard Church (trees at Grove)	550.00

**Resolved to pay enbloc.**

10. **To agree and appoint a Legal Company to complete the title registration of Gimingham Village Hall with the Land Registry**  
It was resolved to suspend Financial Standing Orders and appoint Fosters to complete the registration of Gimingham Village Hall with the Land Registry at a fixed price of £850 plus disbursements and VAT.

This was on the condition and endorsement that the Village Hall agrees a 50/50 split in the cost of the legal work. EP

11. **To formally appoint Parish Councillor to Gimingham Village Hall Committee**

It was resolved that Jocelyn Pike be appointed as the Council's representative on the Village Hall Committee.

The Clerk would inform. EP

12. **To appoint and agree the rental applicant for Gimingham Clubhouse**  
Discussion took place on the rental agreement document. Amendments would be made and circulated to members and when approved would be forwarded to the applicant for signing.

It was resolved that once reviewed and agreed by members that JGLS Catering would be offered the rental agreement on a rolling monthly basis of £250 per month. EP

13. **To Receive Reports from Councillors and items for the next Agenda**

The meeting with Highways in connection with the drainage held on 23<sup>rd</sup> January 2024 went well. The Engineer was helpful and confirmed that funds had been allocated for a future scheme. The predicted timescale for commencement of works would be 18 months.

Southernhill future engagement - this would be investigated however, the Council had endeavoured to action this previously with no success.

14. **To confirm date of the next Meeting**  
**Gimingham Ordinary Parish Council Meeting -**  
**Monday 18th March 2024 - Gimingham Village Hall @ 7.30pm**

There being no further business the meeting concluded at 8.20pm.